



Leigh Academy  
**Halley**

## **IB Supervision Policy**



**LEIGH**  
Academies Trust

**Review Date: August 2026**

## ***Effective May 2025 Examination Session***

### **Purpose**

This policy outlines the procedures and expectations for implementing the International Baccalaureate (IB) two-hour post-examination supervision requirement, as mandated to preserve the integrity, fairness, and credibility of IB assessments.

### **1. Policy Objectives**

This policy aligns with the four key IB objectives:

- **Preventing post-examination cheating**
- **Creating a deterrent to cheating**
- **Promoting a culture of academic integrity**
- **Building trust in the IB examination system**

### **2. Scope**

This policy applies to all Career-related Programme (CP) students at **Leigh Academy Halley** after the completion of any official IB examination.

### **3. Supervision Requirement**

#### **Duration:**

All students will be supervised for a minimum of **two hours** from the *start time of their examination*, regardless of the length of the exam.

#### **Applies to:**

- Morning and afternoon exams.
- Both standard and those with extra time/ access arrangements.

### **4. Acceptable Supervised Activities**

Students may participate in regular school activities **only if** they are not able to access:

- Social media
- Messaging or chat apps

- Email or forums
- Any platform that enables real-time communication about the exam

#### Permissible supervised activities include:

- Attending scheduled lessons (with teacher awareness and monitoring)
- School-organised sports practices or physical education
- Study periods in designated supervised areas (Silent Study in S23 or Hawking Common Room)
- Library time under staff supervision
- Volunteering or club activities held on campus with staff supervision

#### 5. Supervision Implementation Guidelines

- **Supervising staff members** (in regular teachers, or administrators) will be physically present during the supervision period
- This will be either class teachers or members of the sixth form team
- Students must **surrender mobile phones and electronic devices** after the exam until the two-hour period ends, or they must be visibly stored in a secure, monitored area



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#### 6. Monitoring and Compliance

- **Random checks** will be conducted to ensure students are complying with this policy
- **Logs of supervised activities** and assigned staff will be kept for each examination session
- Any **breach of supervision** or access to prohibited platforms will be recorded and addressed according to Leigh Academy Halley's academic integrity and disciplinary procedures

#### 7. Communication

This policy will be:

- Communicated to all students and staff prior to the exam session
- Reviewed by school Leadership team
- Included in the **Leigh Academy Halley Exam Handbook** and IB briefing sessions

